

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
May 29, 2012**

CALL TO ORDER

Mrs. Denise Parlamas, President, called the meeting to order at 7:00 p.m. in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mrs. Parlamas read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present – Mr. Acerra, Mr. Beson (Arrived at 7:12 pm), Mr. Dietrich, Mr. Hadden, Mr. Long, Mr. Moore, Mrs. Parlamas and Mrs. Sylvia. Mrs. Sparaco was absent.
Staff in attendance – Mr. Lysko and Mr. Jannarone.

BOARD PRESIDENT'S REPORT – Mrs. Parlamas

Mrs. Parlamas discussed the following item(s):

- Bullying topic set for July board agenda

SUPERINTENDENT'S REPORT- Mr. Lysko

Mr. Lysko discussed the following item(s):

- Senior prom on Thursday, May 31, 2012
- Inservice day and keynote speaker on bullying

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Cell tower meeting will be Wednesday, May 30, 2012, 7:00 pm

PUBLIC COMMENT:

1. Cheryl Braudigan, co-director and teacher, thanked the Board of Education and administration for listening to a possible comprise for the drama director position.

COMMITTEE REPORTS

CO-CURRICULAR STUDENT ACTIVITIES – No Report

COMMUNITY LIAISON & COMMUNICATIONS – Mrs. Sylvia

The following item(s) were discussed:

1. **Discussion: 2012-2013 Board Goals**

Board of Education and Administration discussed their goals for the 2012-2013 school year.
(See attached)

FINANCIAL MANAGEMENT & RESOURCE SERVICES – Mr. Moore

The following item(s) were discussed:

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1. Discussion: Bus Advertisements

Board of Education and administration discussed the recent update regarding possible advertising on school district buses.

Mr. Moore made a motion, seconded by Mrs. Sylvia, for approval of the following item(s):

2. Use of Facilities

Move to approve the use of facilities according to the attached list dated May 29, 2012

3. MOESC-NCLB Title I Agreement

Move to approve a service agreement with MOESC (Monmouth-Ocean Educational Services Commission) to provide Title I services (instructional) for non-public, eligible students, as required under the NCLB act Title I, Part A, from May 2012- June 2012, in the amount of \$1,736.00.

4. Submission 2010-2011 NCLB Final Report

Move to approve the 2010-11 NCLB final report, and carry over amount of \$15,787.00, and submission of the report to NJDOE for final approval, as required under NCLB compliance regulations.

5. Amendment 2011-2012 NCLB Grant

Move to approve an amendment and submission in the amount of \$15,787.00, for the amendment of the 2011-2012 NCLB grant, to transfer remaining funds under Titles I Part A and Title II-A, as required under NCLB compliance regulations.

The motion(s) carried 8-0 (With the exception of #3 on which Mr. Beson abstained)

INSTRUCTIONAL, EDUCATION & TECHNOLOGY - Mr. Long

The following item(s) were discussed:

1. Discussion: Trip Request

Board of Education and Administration discussed the following trip request:

Group:	FCCLA
Number of Students:	9
Date:	Departure: Friday, July 6, 2012, 5:00 AM Return: Thursday, July 12, 2012 (parents will pick students up)
Destination:	Orlando, Florida
Purpose:	Leadership Training & Competitive Events
Transportation:	1 School bus to Newark Airport; Plane (United) to Florida
Teacher Chaperones:	(1) Nancy DiLauro
Parent Chaperones:	(2) Rachael Gerstein, Ashleigh Taylor
Cost per pupil:	\$1,024 - \$1,397.00 (paid by Chapter fundraising and by student)

2. Discussion: Acceptable Use Policy (AUP) and User Contract for OTHS Students and Staff

Board of Education and Administration discussed the new Acceptable Use Policy (AUP) and User Contract, copies attached, for students and staff at the high school only. All other

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schools will continue to use the existing AUP. District Policy and Regulation will be updated to reflect this change.

Mr. Long made a motion, seconded by Mr. Acerra, for approval of the following item(s):

3. **Professional Development Activities – Staff**

Move to approve the attached memorandums (2) dated May 24, 2012 Re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

4. **Student Observers**

Move to approve students, in accordance with the attached memorandum dated May 23, 2012, to observe in our District for a period of four to ten hours, beginning May 30, 2012.

This motion carried 8-0

Enter Executive Session – 8:20 p.m.

Approval: Motion offered by Mrs. Sylvia, seconded by Mr. Beson, and carried 8-0

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda – co-curricular applicants) and Student Matters. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists.

Adjourn Executive Session – 9:27 p.m.

Approval: Motion offered by Mr. Long, seconded by Mr. Moore and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session.

PERSONNEL: Mrs. Sparaco

The following item(s) were discussed:

1. **Discussion: Revised Contract**

Board of Education and Administration discussed a revised contract for the following employee:

Maria Labruzzo	Custodian I/Day Shift	\$32,295.00
	High School	prorated/retroactive
	Effective Date: May 16, 2012	

(This is a revision of salary, adding a stipend for a Black Seal license)

2. **Discussion: 2012 Summer Clerical Substitutes**

Board of Education and Administration discussed Clerical Substitutes for the 2012 Summer months:

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Andrus, Roxann
 Meyer, Robin
 Psomias, Effie
 Vale, Janice

2. Discussion: Rescind Offer of Employment for Summer 2012 to Two Student Custodians

Board of Education and Administration discussed rescinding the offer of employment, for Summer 2012, to two student custodians; Robert Kremler and Craig Rant.

4. Discussion: School Counseling Internship

Board of Education and Administration discussed a School Counseling Internship for Christine Moliterno, a graduate student from Georgian Court University, in accordance with the attached memorandum dated May 8, 2012.

5. Discussion: Head Gymnastics Coach for the 2012-2013 School Year

Board of Education and Administration discussed the appointment of Mrs. Jan Smith as the Head Gymnastics Coach for the 2012-2013 school year in accordance with the attached memorandum dated May 22, 2012.

6. Discussion: Advisors for the 2012-2013

Board of Education and Administration discussed Advisors for the 2012-2013 school year in accordance with the attached memorandum dated May 23, 2012.

7. Discussion: 2012 Summer Curriculum Work

Board of Education and Administration discussed staff curriculum work for Summer 2012. The teachers will work during the month of August, at a rate of \$30.00 per hour, in accordance with the attached memorandum dated May 18, 2012.

Mrs. Sparaco made a motion, seconded by Mr. Acerra, for approval of the following item(s):

8. Substitute Instructional Assistant and Substitute Playground Aide – 2011-2012 School

Move to approve Kelle DeSarno as a Substitute Instructional Assistant and Substitute Playground Aide (District-wide) for the 2011-2012 school year.

This motion carried 8-0

PLANNING & CONSTRUCTION – Mr. Hadden

The following item(s) were discussed:

1. Discussion: Bid Award – TOIS Solar Panel Vendor Project

Board of Education and administration discussed the approval of the bid award of the Township of Ocean Intermediate School Solar Panel Vendor Project to EMSA Solar of Parlin, NJ for a base bid of \$443,615 and add Alternate #1 in the amount of \$5,750, for a total of \$449,365.

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Bids were opened on May 17, 2012 at 10:00 a.m. in the Administration Building Auditorium. (See attached)

Mr. Hadden made a motion, seconded Mr. Moore, for approval of the following item(s):

2. **Energy Audit**

Move to approve the engineering audit firm of CDM Smith of Woodbury, NY to conduct an energy audit as part of the NJBPU Local Government Program. (See attached)

3. **Intermediate School Gym floor**

Move to approve Classic Sport Floors, West Berlin, NJ to remove existing gym floor and install a new floor as per their March 30, 2012 proposal in the amount of \$97,400. The contract terms are as per the Monmouth Regional Education Services Commissioner cooperative bid # MRESC 10/11-46.

Note: The district will be reimbursed \$87,400 (\$10,000 deductible) by the NJSBAIG insurance company for this property loss claim.

The motion(s) carried 8-0

NEGOTIATIONS – No Report

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC COMMENT: None

ADJOURN MEETING – 9:50 p.m.

There being no further business, Mrs. Sylvia made a motion, seconded by Mr. Long that the meeting be adjourned. This motion carried 8-0.

Respectfully submitted,

Kenneth Jannarone,
School Business Administrator/Board Secretary